

Cedar Rapids Zen Center – Jikyouji

MINUTES – Sangha Meeting – May 28, 2017 – Convened at 10:42 AM

Called to order by President Douglas Gustafson

Present: President Douglas Gustafson, Vice President Eric Higgins-Freese, Treasurer Gina Kendall, Secretary Kelly Kruse, Resident Teacher Zuiko Redding, Ken Burnside, Dallas Fry, Suisan Goldberg, Travis Hunt, Tim Macejak, Lauren Manninen, Ashley Spencer, Sally Taylor

COUNCIL was held.

MINUTES of 23 April (sangha & annual) - Motion to approve by Eric – Second by Gina – Carries

PRACTICE REPORT – Zuiko Redding - See Appendix A

TREASURER’S REPORT – Gina Kendall – See Appendix B for 1st Quarter Financial Report

Accounts as of 5-27-17

Checking (Hills)	\$2,291.16			
Savings (Hills)	\$7,217.82			
Other Savings (UICCU,LACCU)	\$7.13			\$9,516.11
N. T. F. Savings (LACCU)	\$5,314.29			\$5,314.29
CD	\$10,407.16	07/16/18		\$10,407.16
CD	\$22,722.87	04/12/19		\$22,722.87
CD	\$29,217.89	05/25/19		\$29,217.89
CD	\$21,814.41	06/03/19		\$21,814.41
Mutual Funds (ING)	\$34,032.07			\$34,032.07
Grand Total				\$133,024.80

BUILDING AND GROUNDS REPORT – Zuiko Redding

If you see something that needs attention, let us know. If you’d like to do something about it, let us know that, too. Then do it. We need everyone’s eyes out there.

Work Day – We had four people on May 20 and got a lot done. We repainted the patch on the discussion room wall, reorganized the painting supply shelves, began putting together a songbook for baika, potted plants, and did a number of other small things.

Next work day: June 17.

Pending projects

- Garden work.
- Zuiko has been working on the yard and others will be joining her after she returns from Los Angeles. If you’d like to work on the gardens, let Zuiko know.

Projects needing attention

- Need to replace garbage disposal or remove it. It doesn’t work. It stopped about a year ago and the plumber came and reset it. After working a couple of times, it stopped. Gina also reset it and it stopped working. We really don’t need

2 | Jikyouji – Sangha Meeting Minutes

a new one since we never use it. If there was a problem with not having one when we sell the house sometime in the future, we can get one then. After a short discussion, the consensus was that getting a new disposal would be the cheaper route. Motion to have Ken look into a new garbage disposal by Zuiko – Second by Tim – Carries.

- Shall we get a security camera for the porch? Things to consider: cost, what would be most helpful to police, how images should be stored/viewed. Even if something is captured with camera, we might sometimes choose not to call police. Motion to table by Zuiko – Second by Gus – Carries.
- Need to get work done on the backup sump pump. The control panel seems to be broken. Zuiko will call Grainger.
- Get radon test kit for basement – any volunteers? Gina will look at getting yearlong kit.
- Computer – some files corrupted – “file name larger than supported by system” displayed when attempts are made to delete or move them. Deletion by administrator unsuccessful also.

Finished projects

- Roger Brecht of R and B Plaster and Painting repaired plaster and painted in kitchen, stairwell, and discussion room in March. Cost was \$2,255.19.
- Gus put up the new Buddha on the porch. Thanks so much to all who worked on getting him and making a place for him to sit.

New projects

- None this month

Pending long-term projects – Things that need to get done sometime

- Painting – Woodwork and walls in library, hall, office, Zuiko’s room, and stairwell / touch up garage / touch up porch.
- Roof – Long-term plan is to put on a new roof in 2019 or 2020.
- Refinish floors – Would be nice to begin with the zendo and the entry.
- Possible finishing of basement corner into discussion/class space.

Did we miss anything?

We are still in need of people to help with this area or to take it over. Ashley knows of some outside young people who might volunteer, probably during the day on weekends. She will give Zuiko her email address.

OTHER BUSINESS

1. Discussion items from annual Board of Directors meeting
 - Strategic plan is about 10 years old, could build some of the other ideas into that
 - Youth group, or another way to reach teens and young people?
 - Dallas – a lot of people his age are interested in learning, just need to put the option out there
 - Lauren could work on marketing, help facilitate group
 - Sally – interest at high school where she presented

3 | Jikyouji – Sangha Meeting Minutes

- Ashley – could have a presence at colleges, farmer’s markets, etc.
 - Brian B. interested in doing youth work
 - Gina – could make upcoming meeting more of a strategic planning meeting, Gus will send old plan out
2. Change of personnel for the newsletter and Facebook page
- With Hoko’s new position, no longer has time
 - Motion to recommend paying Lauren \$750/yr to work on newsletters and Facebook page by Zuiko – Second by Dallas - Carries
 - Gus will send to board
3. Budget for guests attending Gina’s ordination in July
- 5 teachers attending (Jisho, Daishin, Tonen, Shoryu, Dai En)
 - Travel will cost about \$750
 - Zuiko will contribute some and donations will be accepted on the day of the ceremony
 - Several members in the meeting volunteered to cover part of this

ANNOUNCEMENTS for CRZC

Monday Night Dharma – June 5, 12, 19, 26 6:30 PM

Baika Practice – June 8, 22

Introduction to Zazen - June 21 7:30 PM

Gina’s Ordination – July 8

Sangha Meeting – Sunday, July 23 following dharma talk

ANNOUNCEMENTS of other events in the Cedar Rapids Area

IRCLC is taking 3 months off.

Inter-Religious Dialogue: Defining Religion and its Purpose – August 27 2-4 PM, Mt Mercy University, Basile Hall, Flaherty Community Room

Inter-Religious Dialogue: Religion and Ethnic Pluralism in America – October 29 2-4 PM, Mt Mercy University, Basile Hall, Flaherty Community Room

NEXT MEETING: July 23

Meeting adjourned at 11:50 AM

Motion to adjourn by Gina – Second by Eric – Carries

Respectfully submitted by Kelly Kruse

Appendix A:

Practice Report – May 28, 2017

General Impressions

There’s lots of activity and lots of folks taking part. We had four people for Friday noon zazen last week, and we regularly have five to eight participants in Monday night’s dharma discussion.

4 | Jikyouji – Sangha Meeting Minutes

People are pitching in to do whatever needs to be done, too. Everyone owns this sangha and we need to all take care of it.

Center Activities

- Introductory evening – No one came. We had tornado warnings.
- Sunday and daily sitting – Has been steady at five to eight people. Lots of folks are volunteering as doan and jisha.
- Baika practice – Three people these days. Next meeting is June 8.
- Study class – Ashok has been sharing the basics of the Hindu religion with us. Talks have been interesting and helpful. The last class will be June 5, after which we'll return to the Six Paramitas.

Special Events

- None this month.

Sangha Members' Activities

- Tim Macejak and Tim Yukl visit the Anamosa group.
- Kelly does the introductory evening.
- Gina is our representative to the Inter-Religious Council.
- Eric is managing our website.
- Gus writes thank-you notes to donors and supplies sayings for the website.
- Gina comes to Anamosa with Zuiko.
- Tim Macejak sits with a young man at Four Oaks.

Zuiko's Activities

- May 14 – Sitting at Anamosa
- May 25 – Sitting at Ft. Madison
- Editing translations for the Sotoshu website and writing for Facebook page and monthly newsletter

Announcements

- June 4 – Rakusu and okesa sewing 1:00 – 4:00 p.m. – Potluck lunch beforehand
- July 8 – Gina's ordination
- August 27 – Reirin Gumble from Milwaukee Zen Center – dharma talk

Appendix B:

**Cedar Rapids Zen Center
2017 First Quarter Financial Report**

	Full Year	Full Year	First Quarter	
Income	2016 Actual	2017 Budget	2017 Jan. - Mar.	% of budget
Bookstore/Library - UR	\$415.07	\$300.00	\$97.00	32.3%
Contributions - UR	\$13,770.51	\$13,500.00	\$4,776.30	35.4%
Fundraising - UR	\$8,179.94	\$8,500.00	\$1,262.44	14.9%
Teaching Engagements - UR	\$1,372.00	\$800.00	\$70.00	8.8%
Practice - UR	\$1,060.00	\$900.00	\$485.00	53.9%
Prison Fund - TR	\$70.00	\$0.00	\$15.00	na
Miscellaneous Income (rebates) - UR	\$15.28	\$100.00	\$18.00	18.0%
TOTAL REVENUE	\$24,882.80	\$24,100.00	\$6,723.74	27.9%
Expenses				
Housing				
a. Mortgage	\$0.00	\$0.00	\$0.00	na
b. Maintenance	\$1,601.88	\$1,700.00	\$261.88	15.4%
c. Renovation	\$0.00	\$2,000.00	\$18.71	0.9%
Insurance (house/org./work comp.)	\$1,633.00	\$2,000.00	\$1,589.00	79.5%
Utilities	\$2,991.21	\$3,000.00	\$1,375.98	45.9%
Personnel (health ins./wages/mileage)	\$3,253.99	\$6,600.00	\$2,197.44	33.3%
Office Supplies & Service	\$2,340.64	\$2,500.00	\$273.48	10.9%
Fundraising	\$608.02	\$650.00	\$466.68	71.8%
Bookstore/Library (inventory)	\$456.93	\$450.00	\$3.48	0.8%
Practice	\$2,236.89	\$2,300.00	\$445.90	19.4%
Dharma School	\$0.00	\$100.00	\$0.00	0%
Prison Practice (reimburses bookstore)	\$629.89	\$500.00	\$14.78	3.0%
Community Support	\$270.00	\$500.00	\$185.00	37.0%
Miscellaneous Expenses	\$115.00	\$0.00	\$0.00	0.0%
New Teacher Savings (transfers to savings)	\$4,800.00	\$4,800.00	\$1,200	25%
TOTAL EXPENSE	\$20,937.45	\$27,100.00	\$8,032.33	29.6%
Net Budget Excess (Deficit)	\$3,067.93	-\$3,000.00	\$1,308.59	43.6%

TR = Temporarily Restricted

UR = Unrestricted