

Cedar Rapids Zen Center – Jikyouji

MINUTES – Sangha Meeting – April 3, 2016 – Convened at 10:41 AM

Called to order by President Eric Higgins-Freese

Present: President Eric Higgins-Freese, Treasurer Gina Vavra, Secretary Kelly Kruse, Resident Teacher Zuiko Redding, Graham Heffern, Tim Merfeld

COUNCIL was held.

MINUTES of February 28 – Motion to approve by Gina – Second by Zuiko - Carries

PRACTICE REPORT – Zuiko Redding See Appendix A

TREASURER’S REPORT – Gina Vavra See Appendix B

BUILDING AND GROUNDS REPORT – Zuiko Redding

If you see something that needs attention, let us know. If you’d like to do something about it, let us know that, too. Then do it. We need everyone’s eyes out there.

Work day – March 26 – We had four people and got some important work done. Thanks to Annora, Eric, Reuben, Henry, Gina, and Sally. We washed the front of the house and the porch furniture, caulked and repainted the windowsills in the zendo, and did other small repairs.

Next Work Day: May 21

Possible work: sanding woodwork upstairs, paint mailbox, replace hook porch, put up coat rack in entry, garden work, setsu tip sewing, computer work

Sesshin – Thanks to Daishin, Erin, Gina, Jisho, Terry, and Stefen. We got the stump in the back yard sawed into pieces, laid more gravel on the paths, and pulled lots of weeds. We also began digging up the daylilies so we can put in prairie grasses.

Pending projects – gearing up for the season

- Basement sealing – Zuiko will call possible contractors
- Flaking paint on stairway ceiling – does anyone know a good handyman?
- Eric painted zendo grate.

Projects needing attention

- Clean and organize basement – Sally, Denny Novak, and Zuiko will begin this sometime soon

Finished projects

- Nothing this month

New Projects

- Need someone to look at washer – it walks
- Clean fridge condenser coils
- Service garage door
- Furnace tuneup

2 | Jikyouji – Sangha Meeting Minutes

Pending long-term projects – things that need to get done sometime

- Painting: woodwork & walls in library, hall, office, Zuiko's room, and stairwell / water-damaged areas in kitchen and stairwell – waiting for okay on these areas from Fitz / a few other places downstairs where paint is cracking / touch up garage
- Roof: Long-term plan is to put on a new roof in 2019 or 2020.
- Refinish floors – would be nice to begin with the zendo and the entry

Did we miss anything?

If someone would like to take over as work leader, let us know.

OTHER BUSINESS

Having reviewed about half of the current version of the ethics statement in February, we finished up our review and discussion. Motion to send updated policy out to full board for discussion by Kelly – Second by Gina – Carries

NEXT MEETING AND ANNUAL BOARD MEETING: April 24

Meeting adjourned at 11:58 AM

Motion to adjourn by Zuiko – Second by Gina – Carries

Respectfully submitted by Kelly Kruse

Appendix A:

Practice Report – April 3, 2016

General Impressions

I'm glad to see how wonderfully we welcome new people and get them settled in. It's good to greet people, make sure they have a book, and sit beside them so they don't get lost.

I'll be traveling a lot in May and June and we'll need people to cover zazen and dharma talk. I'm getting more requests from prisons to come and help the men, and I'll be attending ceremonies at Prairie Zen Center in Champaign and Sanshinji in Bloomington, Indiana. I'll be putting up sign-up sheets.

Center Activities

- Introductory evening – one person came and Kelly did the evening.
- Sunday sitting – attendance getting better. People are taking advantage of learning to ring the zazen bell.
- Daily sitting – At least one person for two of the noon sittings. Sometimes a person in the evening.
- Baika practice – three people. We're actually becoming coordinated.
- Hanshan class – We have four people and some lively discussion. People are welcome to join.

Special Events

- March sesshin – Daishin McCabe led the sesshin, Jisho came with him. We had eight people and a steady, grounded sesshin.

Sangha Members’ Activities – Nothing new this month

Zuiko’s Activities

- March 1-3 – Sotoshu board meeting in Los Angeles
- Finished Sotoshu committee on national statement on climate change
- Editing translations for the Sotoshu website
- Writing for Facebook page and announcements – gets the dharma out there

Announcements

- April 10 – Buddha’s Birthday
- Sotoshu baika person June 11

Appendix B:

**Cedar Rapids Zen Center
2016 First Quarter Report**

1st Quarter

	Actual	Proposed		
	2015 (Jan.-Dec.)	2016 (Jan.-Dec.)	2016 (Jan.-Mar.)	% Change
Income				
Bookstore/Library - UR	\$302.90	\$200.00		
Contributions - UR	\$13,925.88	\$13,000.00		
Fundraising - UR	\$6,085.66	\$6,000.00		
Teaching Engagements - UR	\$1,269.00	\$800.00		
Practice - UR	\$867.00	\$1,000.00		
Prison Fund - TR	\$90.00	\$50.00		
Miscellaneous Income (rebates) - UR	\$21.47	\$50.00		
TOTAL REVENUE	\$22,561.91	\$21,100.00		
Expenses				
Housing				
a. Mortgage	\$0.00	\$0.00		
b. Maintenance	\$1,143.37	\$1,200.00		
c. Renovation	\$0.00	\$4,000.00		
Insurance (house/org./work comp.)	\$1,647.00	\$1,650.00		
Utilities	\$3,429.00	\$3,500.00		
Personnel (health ins./wages)	\$5,060.04	\$4,600.00		
Office Supplies / Admin.	\$2,566.14	\$1,800.00		
Fundraising	\$573.72	\$600.00		
Bookstore/Library (inventory)	\$268.40	\$250.00		
Practice	\$2,772.67	\$2,300.00		
Dharma School	\$0.00	\$0.00		

4 | Jikyouji – Sangha Meeting Minutes

Prison Practice (reimburses bookstore)	\$307.24	\$500.00		
Community Support	\$250.00	\$300.00		
Miscellaneous Expenses	\$0.00	\$0.00		
New Teacher Savings (transfers to savings)	\$4,800.00	\$4,800.00		
TOTAL EXPENSE	\$22,817.98	\$25,500.00		
Operating deficit	-\$256.07	-\$4,400.00		
Withdrawal from reserves	\$256.07	TBD		
Remaining cash reserves	\$7,392.35	TBD		

TR = Temporarily Restricted

UR = Unrestricted