

Cedar Rapids Zen Center – Jikyouji

MINUTES – Sangha Meeting – October 23, 2016 – Convened at 10:44 AM

Called to order by Vice President Douglas Gustafson

Present: Vice President Douglas Gustafson, Treasurer Gina Kendall, Secretary Kelly Kruse, Resident Teacher Zuiko Redding, Travis Hunt, Christopher Lui

COUNCIL was held.

MINUTES of 28 August (the September meeting was cancelled due to the recent flooding in Cedar Rapids) - Motion to approve by Gina – Second by Gus – Carries

PRACTICE REPORT – Zuiko Redding See Appendix A

TREASURER'S REPORT – Gina Kendall See Appendix B for 3rd Quarter Financial Report

- Next meeting – What will our spending on new teacher look like and how much should we plan to have?
- At a future meeting, we should also go over Zuiko's long-term plans and see if there is anything we should have a financial contingency plan for.

BUILDING AND GROUNDS REPORT – Zuiko Redding

If you see something that needs attention, let us know. If you'd like to do something about it, let us know that, too. Then do it. We need everyone's eyes out there.

Work Day – September 17 – did garden work

Next Work Day: November 19

Possible work: garden cleanup, interior cleaning

Pending projects

- Basement sealing – Zuiko will call possible contractors.
- Flaking paint on stairway ceiling – does anyone know a good handyman?

Projects needing attention

- Small branches hitting the house and gutters need to be cut. Zuiko is thinking to call Mark Lam, our arborist.
- Computer – take out password on laptop. We have to change it each month and can't remember it. Remove filter keys on netbook. Zuiko was trying to disable the narrator but instead turned on the filter keys.

Finished projects

- Travis installed iTunes upstairs – could he check on this? Zuiko can't get it to work. (He will look at it after the meeting.)
- Kelly got new runners for the porch.
- Furnace tuneup done.
- Pruned apple tree at Sesshin. Still need to process tree limbs with chipper.

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New Projects

- Furnace fan – need a new one – will cost \$569.31 including installation.
- Motion to send this out for board approval by Zuiko – Second by Gus – Carries.

Pending long-term projects – things that need to get done sometime

- Painting: woodwork & walls in library, hall, office, Zuiko's room, and stairwell / water-damaged areas in kitchen and stairwell – waiting for okay on these areas from Fitz / a few other places downstairs where paint is cracking / touch up garage.
- Roof: Long-term plan is to put on a new roof in 2019 or 2020.
- Refinish floors – would be nice to begin with the zendo and the entry.
- Possible finishing of basement corner into discussion/class space.
- Flaking paint on stairway ceiling.

Did we miss anything?

If someone would like to take over as work leader, let us know.

ANNOUNCEMENTS for CRZC

Monday Night Dharma – November 7, 14, 21, 28

Introduction to Zazen – November 16

All-Day Sitting - November 20

Next Sangha Meeting – Sunday, November 27

ANNOUNCEMENTS of other events in the Cedar Rapids area

Children of Abraham – Politics and Religion – November 30 2-4 PM, Flaherty Community Room, Basile Hall, Mt. Mercy University

Intersections – Water Quality and Agricultural Accountability – November 4 11:45 AM, First Presbyterian Church, \$10/person

Faith Explorers – Parallel Sayings of Jesus and Buddha (book by Marcus Borg & Jack Kornfield) – 2nd and 4th Saturdays of month, 9:30 AM, People's Unitarian Universalist Church, contact Carolyn Cleveland at carolynmcleland@gmail.com to join

VANG, a drama about recent immigrant farmers – Women in Interfaith Dialogue, October 29 3 PM, Prairiewoods

Inter-religious Thanksgiving Service – “Healing Our Divisions” – November 21 6:30 PM, Cedar Rapids Public Library, Whipple Auditorium – Zuiko will be keynote speaker (Facebook invite is now up.)

NEXT MEETING: November 27

Meeting adjourned at 11:27 AM

Motion to adjourn by Gus – Second by Gina – Carries

Respectfully submitted by Kelly Kruse

Appendix A:

Practice Report – October 23, 2016 (includes September)

General Impressions

I look forward to knowing that the Center is in good hands while I'm in Japan. Let's keep working together to make our Center a steady, lasting place. This is what the Buddha wanted. We don't need to be large or impressive, we need to unfold dharma. Being large and impressive sometimes attracts the wrong people. We want to be here, quietly, in five hundred years.

Center Activities

- Introductory evening – Three in September and three in October. Thanks to Kelly for taking care of them.
- Sunday and daily sitting – More people lately.
- Baika practice – only two or three these days, but we have a good time. Next meeting is October 27 - Thursday
- Study class – meets on Monday evenings at 6:30. We do thirty minutes of zazen, then an hour of discussion. We have begun *The Six Perfections* by Dale Wright. We're reading and discussing just a few pages at a time and the discussion has been very insightful.
- Zen Practice and Tradition course – two people attended. They probably won't become members, but we made some good connections.
- All-day sitting – We had five people, with two coming from out of town. Very nice sitting.

Special Events

- None this month

Sangha Members' Activities

Tim Macejak and Tim Yukl are still visiting the Anamosa group.

Gina is serving as our representative to the Inter-Religious Council

Gus finds quotes for the web page

Zuiko's Activities

- September 6 – 9 – Sotoshu meetings in Los Angeles
- September 11, October 9 – sitting at Anamosa
- September 22, October 20 – sitting at Ft. Madison
- October 4 – panel participant for workshop on end-of-life decisions for medical professionals
- October 5 - talk to art class from Mt. Mercy
- Editing translations for the Sotoshu website
- Writing for Facebook page and monthly newsletter

Announcements

- Zuiko will be in Japan October 24 – November 1
- Daigaku Rummé will give the dharma talk on November 6
- October 27, November 10, 24 – baika
- Mondays (7, 14, 21, 28) – discussion group
- November 20 – all-day sitting

Appendix B:

**Cedar Rapids Zen Center
2016 Third Quarter Report**

	Actual	Proposed	3 rd Quarter	
	2015 (Jan.-Dec.)	2016 (Jan.-Dec.)	2016 (Jan.-Sept.)	% of budget
Income				
1. Bookstore/Library - UR	\$302.90	\$200.00	\$343.07	171.54%
2. Contributions - UR	\$13,925.88	\$13,000.00	\$9,163.00	70.48%
3. Fundraising - UR	\$6,085.66	\$6,000.00	\$5,940.19	99.00%
4. Teaching Engagements - UR	\$1,269.00	\$800.00	\$1,122	140.25%
5. Practice - UR	\$867.00	\$1,000.00	\$735.00	73.50%
6. Prison Fund - TR	\$90.00	\$50.00	\$53.75	107.50%
7. Miscellaneous Income (rebates) - UR	\$21.47	\$50.00	\$15.28	30.56%
TOTAL REVENUE	\$22,561.91	\$21,100.00	\$17,372.29	82.33%
Expenses				
8. Housing				
a. Maintenance	\$1,143.37	\$1,200.00	\$856.06	71.33%
b. Renovation	\$0.00	\$4,000.00	\$0.00	0.00%
9. Insurance (house/org./work comp.)	\$1,647.00	\$1,650.00	\$1,633.00	98.97%
10. Utilities	\$3,429.00	\$3,500.00	\$2,174.80	62.14%
11. Personnel (health ins./wages)	\$5,060.04	\$4,600.00	\$3,581.26	77.85%
12. Office Supplies / Admin.	\$2,566.14	\$1,800.00	\$2,199.16	122.18%
13. Fundraising	\$573.72	\$600.00	\$365.55	60.93%
14. Bookstore/Library (inventory)	\$268.40	\$250.00	\$405.69	162.28%
15. Practice	\$2,772.67	\$2,300.00	\$1,366.44	59.41%
16. Dharma School	\$0.00	\$0.00	\$0.00	0.00%
17. Prison Practice (reimburses bookstore)	\$307.24	\$500.00	\$232.29	46.46%
18. Community Support	\$250.00	\$300.00	\$250.00	83.33%
19. Miscellaneous Expenses	\$0.00	\$0.00	\$5.00	--
20. New Teacher Savings (transfers to savings)	\$4,800.00	\$4,800.00	\$3,600	75.00%
TOTAL EXPENSE	\$22,817.98	\$25,500.00	\$16,669.25	65.37%
Operating deficit	-\$256.07	-\$4,400.00	(\$703.04)	
Withdrawal from reserves	\$256.07	TBD	TBD	
Remaining cash reserves	\$7,392.35	TBD	TBD	

TR = Temporarily Restricted

UR = Unrestricted

Accounts and Investments

Checking (Hills)	\$3,042.86		
Savings (Hills)	\$6,584.76		
Other Savings (LACCU)	\$2.13	Working Accounts:	\$9,629.75
New Teacher Savings (LACCU)		New Teacher Savings:	\$2,516.07
49-60 mo. CD (UICCU)	4/1/2017	2.13% APY	\$21,584.56
37-47 mo. (UICCU) You pick month	7/16/2018	2.23% APY	\$10,292.40
37 mo. (UICCU) 1 Time Bump-up*	04/12/19	2.23% APY	\$22,472.30
33 mo. (LACU) 75% CRZC, 25% NTF	05/25/19	2.00% APY	\$28,931.32
Mutual Funds (ING)	44.3% CRZC	55.70% NTF	\$32,006.74
Total Assets:			\$127,433.14

*If interest rates increase during the 37 mo. CD term, the APY can be increased one time to the higher APY rate and will remain at the higher rate until end of the term.

Assets

Cash (Checking & Savings)	\$9,629.75	
Short-Term Investments (CDs)	\$83,280.58	CRZC = \$99,856.49
New Teacher Savings	\$2,516.07	New Teacher Fund = \$27,576.65
Accounts Receivable	\$0.00	
Interest Receivable	\$0.00	
Supplies Inventories	Need to calculate	
Contributions receivable	\$0.00	
Land, building and equipment	\$60,800.00	
Long-Term Investments (Mutual Funds)	\$32,006.74	
Total Assets:		\$188,233.14

Liabilities

Accounts payable	\$0.00	
Grants payable	\$0.00	
Deferred revenues	\$0.00	
Notes payable	\$0.00	
Long-Term Debt	\$0.00	
Total Liabilities:		\$0.00

Net Assets

Unrestricted	\$9,629.75	
Temporarily restricted	\$117,803.39	New Teacher Savings, CDs, Mutual Funds
Permanently restricted	\$60,800.00	
Total Net Assets:		\$188,233.14